



**MINUTES OF THE 64th EXECUTIVE COUNCIL MEETING HELD ON
 MONDAY, THE 20TH NOVEMBER, 2017 AT 2.30 PM**

MEMBERS PRESENT:

S.No.	Name	Designation
1.	Dr. Mohammad Aslam Parvaiz Vice-Chancellor	Chairman
2.	Dr. Shakeel Ahmad Pro-Vice-Chancellor	Member
3.	Prof. Mazhar Asif Professor, Jawaharlal Nehru University, New Delhi	Member, (Visitor's Nominee)
4.	Dr. Alamgheer Ali Ahmad Associate Professor, Shibli National College, Azamgargh	Member, (Visitor's Nominee)
5.	Dr. Bisen Jogendersing Motisingh Principal, Dayanand College of Arts, Latur	Member, (Visitor's Nominee)
6.	Prof. Ehtesham Ahmed Khan Dean, School of Mass Communication & Journalism	Member
7.	Prof. S. M. Rahmathullah Dean, School of Arts & Social Sciences	Member
8.	Prof. Fatima Begum Dean, School of Education & Trg.	Member
9.	Prof. Mohd. Naseemuddin Farees Dean, School of Languages, Linguistics & Indology	Member
10.	Prof. K. R. Iqbal Ahmed Director, DDE	Member
11.	Prof. Siddiqui Mohd. Mahmood Professor, Dept. of Education & Training	Member
12.	Dr. Bilal Rafiq Shah Associate Professor, CTE Srinagar	Member
13.	Dr. K. P. Singh Finance Officer	Special Invitee
14.	Dr. M. A. Sikandar Registrar	Ex-Officio Secretary

Leave of absence was granted to Dr. Sanjay Kumar and Dr. Mosarrat Jahan. At the outset, the Vice-Chancellor and Chairman, EC welcomed the members and requested the Registrar to take up the agenda items for discussions.

64.1 Confirmation of the Minutes of 63rd Meeting of the Executive Council held on 07.09.2017

The Executive Council was informed that the minutes of the 63rd meeting were circulated among all the members of the Executive Council. No comments have been received from the members.

The Executive Council, therefore, confirmed the Minutes of the 63rd meeting held on 07.09.2017.

64.2 Follow up Action Taken Report (ATR) on the Minutes of 63rd Executive Council meetings held on 07.09.2017

The Action Taken Report (ATR) was presented in pursuance of the decisions taken by the Executive Council at its 63rd meeting held on 07.09.2017.

The EC noted the ATR and approved the same.

64.3 Items for Reporting / Ratification

64.3(1) Appointment of members of the Executive Council

The Executive Council ratified the appointment of the following Professors as Deans of Schools in the Executive Council under clause (1) (iii) of Statute 12 of the Statutes of the University with effect from the date as noted against each:-

S. No.	Name of the Dean	School	Duration	Effective date
1.	Prof. Md. Naseemuddin	Languages, Linguistic & Indology	3 years	13.10.2017
2.	Prof. Fatima Begum	Education & Training	3 years	13.10.2017

64.3(2) Appointment of Prof. Fatima Begum as Member of Finance Committee

The Executive Council ratified the appointment of Prof. Fatima Begum, Dean, School of Education and Training as Member of the Finance Committee in her capacity as Member of the Executive Council under clause (1)(iii) of Statute-18 for a period of three years w.e.f 2.11.2017 or till her term as Member, EC whichever is earlier.

64.3(3) Appointments of Deans of School of Studies

The Executive Council noted the appointment of the following as Deans of Schools of Studies made under Statute 7 (1) of the Statutes of the University:-

S. No.	Name	School	Duration	Effective dt.
1.	Prof. Badiuddin Ahmed	Commerce & Business Management	Till further orders	9.10.2017
2.	Prof. Abdul Wahid	Computer Science & IT	Till further orders	1.10.2017

64.3(4) Appointments of Heads for various Departments

The Executive Council ratified the appointment of the following faculty members as Heads of the Departments under Statute 8 of the Statutes of the University for the period as noted against each:-

S. No.	Name of the Faculty	Department	Duration	Effective date
1.	Dr. Pradeep Kumar, Associate Professor	CS&IT	3 years	26.09.2017
2.	Prof. Farida Siddiqui	Economics	3 years	16.10.2017
3.	Dr. Parveen Jahan, Associate Professor	Zoology	3 years	16.10.2017
4.	Dr. S. Maqbool Ahmed, Associate Professor	Botany	3 years	16.10.2017
5.	Dr. H. Aleem Basha, Associate Professor	Physics	3 years	16.10.2017
6.	Prof. S. Najamul Hasan	Mathematics	3 years	26.10.2017

64.3(5) Appointments of Wardens for Hostels

The Executive Council noted the appointment of the following faculty members as Wardens of various Boys & Girls Hostels of the University by the Vice-Chancellor for the period as noted against each:-

S. No.	Name & Designation	Nature of Assignment	Type of Hostel	Period
1	Mr. Misbah-ul-Anzar, Asst. Professor, CPDUMT	Warden - Mess	Boys Hostel - III	3.11.2017 to 2.11.2018
2	Mr. B. L. Meena, Asst Professor, DDE	Warden – Admn.	Boys Hostel _ IV	3.11.2017 to 2.11.2018
3	Mr. Iqbal Khan, Asst. Professor, Polytechnic	Warden – Admn.	Boys Hostel - III	6.12.2017 to 5.12.2018
4	Mr. G. Govindaiah, Asst. Professor, Dept. of English	Warden - Mess	Boys Hostel _ IV	6.12.2017 to 5.12.2018
5	Ms. Shabana Farheen	Resident Warden	Gulzar Girls Hostel & Mess	22.9.2017 to 21.9.2018

64.3(6) Appointments of Assistant Controller of Examinations

The Executive Council noted and ratified the appointment of the following faculty members as Assistant Controller of Examinations (additional charge) by the Vice-Chancellor for a period of one year or until further order whichever is earlier as noted against each :-

S. No.	Name & Designation	Additional Assignment	Period
1	Dr. Firoz Alam, Asst. Professor, CUCS	Asst. Controller of Examinations	3.10.2017 to 2.10.2018
2	Mr. Syed Arfath Ahmed, Asst. Professor, CSE	Asst. Controller of Examinations	3.10.2017 to 2.10.2018

64.3(7) Re-appointment of Prof. Mushtaq Ahmed I Patel, Professor-DDE as Dean, Students Welfare

The Executive Council noted and ratified the re-appointment of Prof. Mushtaq Ahmed I Patel as Dean, Students Welfare (DSW) for a further period of one year from 23.09.2017 or until further orders whichever is earlier.

64.3(8) Extension of the term of appointment of Prof. S. A. Wahab as Advisor for Directorate of Translations and Publications

The Executive Council ratified the extension given in the term of appointment of Prof. S.A.Wahab, as Advisor in the Directorate of Translation and Publications for a further period of one year w.e.f. 17.10.2017 or until further orders whichever is earlier, on the existing terms & conditions with a consolidated salary of Rs. 50,000/- p.m.

64.3(9) Appointment of Prof. P.F. Rahaman, Professor, Dept. of Zoology as Director, Directorate of Admissions, MANUU

The Executive Council noted and ratified the appointment of Prof. P.F. Rahaman, Professor of Zoology as Director, Directorate of Admissions (additional charge) for a period of one year w.e.f. 04.10.2017 or until further orders whichever is earlier.

64.3(10) Appointment of Prof. Mohd. Naseemuddin, Dean SLL&I as Director, HKS Centre for Deccan Studies

The Executive Council noted and ratified the action taken by the Vice-Chancellor in appointing Prof. Mohd. Naseemuddin, Head, Department of Urdu and Dean, School of Languages, Linguistics & Indology as Director, H.K. Sherwani Centre for Deccan Studies (HKSCDS) for a period of one year w.e.f 11.09.2017 or till further orders, as additional charge.

64.3(11) Constitution of Review Committee to review of the academic activities of H.K. Sherwani Centre for Deccan Studies

Ref: Resolution No. 63.5 (2) of the 63rd Meeting of the Executive Council

The Executive Council noted and ratified the action taken by the Vice-Chancellor in constituting a Review Committee to review the academic activities of H.K.Sherwani Centre for Deccan Studies comprising the following :-

- (i) Prof. Abdus Sattar Dalvi, Professor (Retd.), University of Mumbai – Chairman
- (ii) Prof. Ravinder Gargesh, Visiting Professor, AMU– Member
- (iii) Prof. Chandra Sekhar, Professor of Persian, University of Delhi – Member
- (iv) Prof. Mohd. Akbar Ali Khan, Former V.C, Telangana University- Member

64.3(12) Grant of Study Leave to Ms. Ira Khan, Asst. Professor, Dept. of Botany

The Executive Council noted and ratified the sanction of Study Leave to Ms. Ira Khan, Assistant Professor, Department of Botany for a period of one year w.e.f. 6.11.2017 to undertake research & Lab activities at Central Institute for Dry Land Agriculture (CRIDA), Hyderabad to complete her Ph.D programme from the Osmania University, Hyderabad. The Study leave has been granted to her with full pay, subject to the terms and conditions as stipulated in the UGC Regulations, 2010 and other guidelines on the subject.

64.3(13) Grant of Study leave to Mr. Afaque Nadeem Khan, Asst. Professor, MANUU-CTE-Bhopal

The Executive Council ratified the action taken for sanction of Study Leave for a period of 4 ½ months w.e.f. 04.08.2017 to Mr. Afaque Nadeem Khan, Assistant Professor, MANUU CTE-Bhopal for the purpose of attending his course work as part of his Ph.D in Education (Part-Time) from MANUU, Hyderabad. It was noted that the Study leave has been granted to him with full pay subject to the terms and conditions as stipulated in the UGC Regulations, 2010 and other guidelines on the subject.

64.3(14) Enhancement of Sitting Fees for external members of Statutory Bodies and outside Expert members invited for various Committee meetings

The Executive Council ratified the action taken by the Vice-Chancellor in approving the enhancement of Sitting Fees from Rs. 2000/- to Rs. 3000/- for external experts, invited by the University for various Committee Meetings effective w.e.f. 29.9.2017 on the basis of UGC

norms issued vide OM No. F.21-1/2015 (FD-I/B) dated 29th July 2015. The Conveyance charges for Local Expert Members shall be reimbursed @ Rs. 14/- per k.m. and for AC taxi @ Rs. 16/- per k.m. from residence / office and back on point to point basis. EC noted that the Sitting Fees for External Members of Statutory Bodies viz., Executive Council, Finance Committee and Academic Council meeting shall continue to be paid @ Rs. 4,000/-.

64.3(15) Fixation of Pay in respect of Dr. M. A. Sikandar, Registrar

The EC was informed that prior to joining MANUU, Dr. M.A.Sikandar was serving as Registrar, Dr.B.R.Ambedkar University Delhi and drawing a pay of Rs.54,670/- + GP 10,000/-. On his joining as Registrar at MANUU, he has been allowed to draw the same pay i.e. Rs. 54,670 + GP 10,000 in PB-4. The Executive Council ratified the action taken by the Vice-Chancellor in approving the protection of pay of Dr M.A. Sikandar in the post of Registrar w.e.f. 01.09.2017 under Statute 5(3) and in terms of provision of (2) under F.R. 22 (I) (b) GoI.

64.3(16) Fixation of pay of Dr. K.P.Singh in the post of Finance Officer on re-employment basis w.e.f 01.09.2017

Ref: EC Resolution No. 63.3 (13) dated 07.09.2017

The Executive Council ratified the action taken by the Vice-Chancellor in approving the provisional pay fixation of Dr.K.P.Singh in the post of Finance Officer on his re-employment in the University under Statute 6 (3) and GoI guidelines for re-employed officers. It was noted that he has been allowed to draw last pay (-) minus pension from UGC w.e.f. 01.09.2017. However, he shall not be entitled to draw Dearness Relief on pension till he holds the post of Finance Office in MANUU.

64.3(17) Assignment of Additional Charge as Director, In-charge (Sports & Physical Education) to Dr. M. A. Sikandar, Registrar

The Executive Council ratified the action taken in assigning the additional charge of Director, Physical Education & Sports to Dr M. A. Sikandar, Registrar for a period of one year w.e.f. 12.09.2017 or till alternative arrangements are made whichever is earlier.

64.3(18) DoPT instructions for holding the examination / interviews from the date of advertisement for the posts under direct recruitment

The EC noted the contents of DoPT OM No. F. No. Misc-14017/15/2015-Estt. (RR), dated 11.01.2016 received through UGC communication letter dated 16.10.2017 regarding the method of recruitment in Central Ministries/Departments (Autonomous Bodies /PSUs / Statutory Bodes) according to which, the entire selection process (from release of advertisement, conducting of Written Test/Interview etc.) is to be completed within six months from the date of advertisement.

64.3(19) Enhancement of age of superannuation of Medical Doctors working in the Central Universities (other than Central Health Service Doctors) to 65 years

The EC considered and adopted the instruction issued by the MHRD and M/o Health & F.W. vide letter No.F.No. 65-7/2016-Desk (U), dated 01.11.2017 and O.M. No. A.12034/1/2017-CHS-V dated 30.09.2017 respectively regarding enhancement of age of superannuation of the Medical Doctors to 65 years other than Central Health Service by the Govt. of India. Accordingly, the age of retirement of Medical Officers in MANUU shall be 65 years and amendment in the service rules wherever necessary will be processed.

64.3(20) Appointment of Dr Afroz Alam, Associate Professor, Department of Political Science as Professor-cum-Director, In-charge, ACSSEIP

The Executive Council ratified the action taken for appointment of Dr. Afroz Alam, Associate Professor, Dept. of Political Science as In-charge Professor-cum-Director of Al Beruni Centre for the Study of Social Exclusion and Inclusive Policy (ACSSEIP) w.e.f. 04.10.2017 (AN) until further orders vice Prof.Kancha Ilaiah on his attaining the age of 65 years.

64.3(21) Extension of Suspension period of Mr. Abdul Rafeeq, Assistant (under suspension)

The EC was informed that Mr.Abdul Rafeeq, Assistant was placed under suspension w.e.f. 08.05.2017, pending disciplinary proceedings initiated against him. He was issued with the Charge Memo on 31.5.2017 and the enquiry proceedings in the case were already concluded by the Inquiry Officer and the Enquiry Report is expected.

The Vice-Chancellor has approved the recommendations for extension of suspension on the recommendations on the Review Committee constituted for this purpose in terms of Rule 10 of CCS (CCA) Rules, as applicable to the employees of the University.

The EC noted and ratified the decision taken by the Vice-Chancellor in approving the extension of suspension beyond the initial period of six months w.e.f. 08.11.2017 in respect of Mr. Abdul Rafeeq, Assistant (under suspension)

64.3(22) Scheme of revision of Pay for the post of teachers and equivalent cadres in Universities and Colleges following the revision of pay scales of Central Government Employees on the recommendations of the 7th CPC

The Executive Council **resolved** to adopt the revision of pay for teachers and other equivalent cadres in Central Universities following implementation of the recommendations of the UGC Pay Review Committee for adoption of the recommendations of the 7th Central Pay Commission Recommendations w.e.f. 01.01.2016 as communicated by MHRD, Dept. of Higher Education, Govt. of India vide Lr. No. 1-7/205-U.II(2) dated 2.11.2017 and corrigendum dated 8th November 2017.

64.3(23) Scheme of revision of Pay for the post of Registrar, Deputy Registrar, Asst. Registrar, Controller of Examination, Deputy CoE Asst. CoE, Finance Officer, Deputy FO and Asst. FO, following the revision of pay scales of Central Government Employees on the recommendations of the 7th CPC

The Executive Council **resolved** to adopt the revision of pay for the posts of Registrar, Deputy Registrar, Asst. Registrar, Controller of Examination, Deputy CoE, Asst. CoE, Finance Officer, Deputy FO and Asst. FO, following the revision of pay scales of Central Government Employees on the recommendations of the 7th Central Pay Commission w.e.f. 1.1.2016 as communicated by the MHRD, Dept. of Higher Education, Govt. of India vide Lr. No. 1-7/205-U.II(1) dated 2.11.2017 and corrigendum dated 8th November 2017.

64.3(24) Appointment of Guest Faculty in DDE as per UGC (ODL) Regulations - 2017

The Executive Council was informed that the UGC (ODL) Regulations, 2017 were adopted by the Academic Council in its 27th Meeting held on 05.09.2017. According to clause 6 & Annexure-VI of the said Regulations, it becomes mandatory on the part of every dual mode University to have at least two full time faculty members , dedicated to Open and Distance Learning (ODL) courses) per discipline or specialization or programme at Associate and Assistant Professor level.

In the past, the UGC had sanctioned teaching and non-teaching posts for the DDE, MANUU from time to time and these posts were already filled. As per the Notice released by the UGC vide letter No. 74-4/2017 (DEB-4) dated 29th June 2017, all Higher Educational Institutions (HEIs) have been permitted to offer ODL programmes for the current academic year 2017-18. Such HEIs are required to apply afresh in the prescribed format as per the UGC (ODL) Regulations, 2017 for consideration of recognition/approval of the courses.

In order to fulfill the above requirements under the UGC (ODL) Regulations-2017 notified by the UGC on 23rd June 2017, the Academic Council approved the proposal of the Director, DDE to engage Guest Faculty till the sanction of additional faculty posts as per revised norms introduced by the UGC.

Accordingly, the following Guest Faculty were engaged by the DDE by holding walk-in-interview after open advertisement through Newspapers and the University's website to the extent of short-fall for the existing distance education courses being offered by the DDE. The appointment of Guest Faculty was, initially for a period of 6 months on a consolidated salary of Rs.25,000/- per month. The following 18 Guest Faculty, who were appointed by the University through walk-in-interview, have joined duties in DDE:-

S. No.	Name of the Guest Faculty	Subject / Specialization
1.	Dr. Azizur Rahman Khan	Botany
2.	Ms. Rumana Tahseen	English
3.	Dr. Riyaz Unnisa	Public Administration
4.	Dr. Mohd. Akber	Public Administration
5.	Mr. Khaja Nazimuddin	Sociology
6.	Mr. Syed Meer Abul Hussain	History
7.	Mr. Lotu Chand Basha	Education
8.	Ms. Shaista Parveen	Education
9.	Mr. Shakil	Education
10.	Mr. Danish Nadim	Education
11.	Mr. Md. Afsar Ali Raeni	MC& Journalism
12.	Dr. Tabassum Begum	Hindi
13.	Mr. Ibarar Khan	Hindi
14.	Mr. Muhammed Anees KC	Political Science
15.	Mr. Mohd. Shakeel Ahmed Hussain	Islamic Studies
16.	Dr. Mohammad Abdul Aleem	Arabic
17.	Mr. Md. Fozail	Arabic
18.	Dr. Mohd. Masood Hussain	Environmental Studies

The Executive Council noted and ratified the action taken in approving the recommendations of the Academic Council in its 28th Meeting (Emergent) held on 23.10.2017 to engage Guest Faculty to meet the additional faculty requirements as per the UGC (ODL) Regulations, 2017 and also ratified the engagement of above 18 persons as Guest Faculty for DDE on the terms and conditions mentioned above.

64.3(25) Establishment of Polytechnic & ITIs at Cuttack (Odisha) and Polytechnic at Kadappa (A.P) - Sanction of teaching and non-teaching posts by the UGC

The noted that the UGC vide letter No. F.50-10/2016 (CU) dated 19.9.2017, conveyed the approval for establishment of MANUU Polytechnic and Industrial Training Institute (ITI) at Cuttack (Odisha) and a Polytechnic at Kadappa (A.P) and sanctioned the following teaching and non-teaching posts as detailed below for its new campuses :-

(A) For Polytechnic at Kadappa (A.P)

S. No.	Name, number of posts specialization & pay scale etc.
Teaching posts	
1.	Associate Professor- 4 posts (Civil, Mechanical, Electrical & Apparel Technology)
2.	Assistant Professor - 4 posts (Civil, Mechanical, Electrical & Apparel Technology)
Non-Teaching posts	
1.	Instructor - 4 posts (Rs. 9300-34800 + GP 4600)
2.	Workshop Attendant- 1 post (Rs. 5200-20200 + GP 1800)
Laboratory Staff	
1.	Laboratory Assistant- 1 post (Rs. 5200-20200 + GP 2400)
2.	Workshop Attendant- 2 posts (Rs. 5200-20200 + GP 1800)
Library Staff	
1.	Library Assistant- 1 post (Rs. 5200-20200 + GP 2000)
2.	Library Attendant- 1 post (Rs. 5200-20200 + GP 1800)
Administrative Staff	
1.	Section Officer- 1 post(Rs. 9300-34800 + GP 4600)
2.	Assistant - 1 post (Rs. 9300-34800 + GP 4200)
3.	Upper Division Clerk- 1 post (Rs. 5200-20200 + GP 2400)
4.	Lower Division Clerk- 1 post (Rs. 5200-20200 + GP 1900)
Support/Misc. Staff	
1.	Electrician- 1 post (Rs. 5200-20200 + GP 2400)
2.	Stores Attendant- 1 post (through outsourcing basis)
3.	Attendant- 1 post (Through outsourcing basis)

(Total - 25 posts)

(B) For Polytechnic at Cuttack (Odhis)

S. No.	Name, number of posts specialization & pay scale etc.
Teaching	
1.	Associate Professor- 4 posts (Civil, Mechanical, Electrical and Apparel Technology)
2.	Assistant Professor- 4 posts (Civil, Mechanical, Electrical and Apparel Technology)
Non-Teaching	
1.	Instructor- 4 posts (Rs. 9300-34800 + GP 4600)
2.	Workshop Attendant- 1 post (Rs. 5200-20200 + GP 1800)
Laboratory Staff	
1.	Laboratory Assistant- 1 post (Rs. 5200-20200 + GP 2400)
2.	Workshop Attendant- 2 posts (Rs. 5200-20200 + GP 1800)
Library Staff	
1.	Library Assistant- 1 post(Rs. 5200-20200 + GP 2000)
2.	Library Attendant- 1 post (Rs. 5200-20200 + GP 1800)
Administrative Staff	
1.	Section Officer- 1 post (Rs. 9300-34800 + GP 4600)
2.	Assistant- 1 post (Rs. 9300-34800 + GP 4200)
3.	Upper Division Clerk- 1 post (Rs. 5200-20200 + GP 2400)
4.	Lower Division Clerk- 1 post (Rs. 5200-20200 + GP 1900)
Miscellaneous Staff	
1.	Electrician- 1 post (Rs. 5200-20200 + GP 2400)
2.	Stores Attendant- 1 post (through outsourcing basis)
3.	Attendant- 1 post (through outsourcing basis)

(Total - 25 posts)

The EC further noted that as per the approval accorded by the UGC, the above sanctioned teaching posts for Polytechnics at Kadappa and Cuttack are meant initially for the first year for those courses to be started from the academic year 2018-19. Additional teaching positions will be considered by the UGC as per AICTE norms at a later stage after reviewing the functioning of the campus.

(C) Establishment of Industrial Training Institute at Cuttack

S. No.	Name, number of posts specialization & pay scale etc.
1.	Instructors - 4 posts (Rs. 9300-34800 + GP 4600)
2.	Maintenance Assistant- 1 post (Rs. 5200-20200 + GP 2400)
3.	Section Officer- 1 post (Rs. 9300-34800 + GP 4600)
4.	Upper Division Clerk- 1 post (Rs. 5200-20200 + GP 2400)
5.	Lower Division Clerk- 1 post (Rs. 5200-20200 + GP 1900)
6.	MTS - 1 post (on outsourcing basis)

Total: 9 posts)

(D) Director In-charge/Officer-on-Special Duty (OSD) - 2 posts (one each for Kadappa and Cuttack)

EC noted the sanction of two posts of Director In-charge / OSD, one each by the UGC for Kadappa and Cuttack Campuses, to be filled on contract /tenure basis for the overall supervision / liaison with the State Govt. and other regulatory authorities with regard to development of the campus (Polytechnic / ITI) for a period of three years or till the completion of the Project whichever is earlier on a consolidated Fee/ emoluments which shall not exceed the total emolument of a Professor. EC was updated on the status of filling up these positions.

(E) Security Staff at Kadappa & Cuttack campuses:

EC further noted that as per the UGC approval, the University may also make the provision of the Security through outsourcing agency on need basis from the Recurring Head of accounts.

64.3(26) Continuance of UGC Schemes beyond 30.09.2017

The Executive Council was informed that the UGC communication No. F.1-8/2016 (JS/F/ CPP-II), dated 18th October 2017 in which it has been informed that UGC schemes in rationalized form will continue beyond 30.09.2017 and upto 31.03.2019 and, in turn, a Notification No. MANUU/P&D/F.104/2017-18/69, dated 13th November 2017 has already been issued by the University.

The Executive Council noted the same.

64.3 (27) Appointment of Prof. Mohd. Akbar Ali Khan, DDE as Additional Director, DDE

The Executive Council noted and ratified the action taken by the Vice-Chancellor in appointing Prof. Mohd. Akbar Ali Khan, as Additional Director, Directorate of Distance Education w.e.f. 14.09.2017.

64.3 (28) Reviewing the functioning of all the Centres /Campus /Constituent Units under the umbrella of MANUU

The Executive Council noted the communication No. 48-3/2017 (CU), dated 16th October 2017 received from the UGC regarding review of functioning of all the Centres/Campus/Constituent Units under the umbrella of MANUU for proper utilization of infrastructure.

One of the members appreciated the efforts made by the University for undertaking the academic review of one of the Centres namely H. K. Sherwani Centre for Deccan Studies by external experts and suggested that a similar exercise is required for other Centres/Units/Campuses. Meanwhile, the Members concerned suggested that a status report on each such Centres/Campus/Constituent unit may be prepared and presented to the EC through power point presentation.

64. 4: Items for Consideration

64.4(1) Minutes of the 28th Academic Council (Emergent) meeting held on 05.09.2017

The Executive Council approved the Minutes of the 28th meeting of the Academic Council held on 05.09.2017.

64.4(2) Annual Report of the University for the Year 2016-17

The Executive Council approved the Annual Report of the University for the Year 2016-17.

64.4(3) Meeting of the 34th Finance Committee

The Executive Council approved Minutes of 34th Finance Committee meeting held on 19.11.2017.

64.4(4) Annual Accounts of the University for the Year 2016-17

The Executive Council approved the Audited Annual Accounts of the University for the year 2016-2017 and **resolved** to submit the same to the Government of India, MHRD to be laid in both the Houses of the Parliament as per the requirements under Section 30 of the University Act.

64.4(5) Recommendations of the Committee constituted for revision/framing of Recruitment Rules (RRs) for various Non-Teaching posts (including Library & Physical Education) in MANUU

The Executive Council was informed that in compliance with the instructions issued by the UGC vide letter No. F. No. 69-4/2012 dated 14th August 2015, the University had constituted a Committee with external experts to review the existing Recruitment Rules (RRs) for Non-Teaching posts including Library and Physical Education & Sports posts vide Notification dated 13.12.2016.

The EC noted that the promotion to the post of Assistant Registrar against 50% quota is done through three feeder grades namely Section Officer and Private Secretaries/Assistant Account Officers with five years of regular service. In order to provide equal opportunities to the eligible candidates from three different categories of posts, the EC resolved that the promotion to the post of Assistant Registrar shall be through Limited Department Test and interview as prevalent in other Central Universities.

After discussions, the Executive Council **resolved** to approve the recommendations of the draft Recruitment Rules (RRs) with Schedule, indicating minimum qualifications, experience, age limit etc in respect of 75 categories of non-teaching posts including Library and Physical Education & Sports in the University and Appendix related to composition of Selection Committees for various posts included in the Schedule.

The EC also **resolved** to frame a revised Ordinance in place of existing Ordinance 3 of the Ordinances of the University related to 'Rules and Procedure for appointment to the non-teaching posts' published in the Official Gazette of India (Part-III- Section 4), dated 17th July 2004 by the University through MHRD vide Notification F.No. 27-12/2000-Desk (U), dated 5th August 2003.

Accordingly, the EC further **resolved** that the revised Ordinance-3 'The Maulana Azad National Urdu University Cadre Recruitment (Non-Teaching Employees including Library and Physical Education) Rules, 2017 be sent to the MHRD for necessary publication of the same in the Official Gazette of India as required under Section 43 (1) of the University Act.

64.4(6) Letter received from the Commissioner Greater Hyderabad Municipal Corporation (GHMC) for handing over the affected portion of land under proposed 30 Mts and 18 mts road towards southern side of the compound wall of the MANUU Campus , Gachibowli, Hyderabad for development purpose

1. It was brought to the notice of the EC that the Commissioner, Greater Hyderabad Municipal Corporation (GHMC) vide his letter No. 2410/RW/TPS/HO/GHMC/2017/1216 dated 02.11.2017 had informed that as per the planning under the Cyberabad Development Authority

(CDA) of GHMC Master Plan, there are 8 roads passing through the middle of the premises of Maulana Azad National Urdu University (Urdu University) and the same is dividing into 8 portions. It was stated that the matter was discussed with the Hon'ble Municipal Minister and it was decided to realign the Master Plan road all along the Eastern Southern and Western side of the Boundary of the MANUU, Gachibowli Campus with 30 mts & 18 mts width so as to avoid division of the land of University into 8 portions. The proposed roads are getting affected to an extent of (South & East + West) i.e. 83,928 sq.mts instead of 8 roads area 1,42,852 sq.mts duly deleting the 8 proposed roads passing through the University land under the CDA Master Plan. In view of the above, the Commissioner, GHMC has requested the University to handover the affected portion under proposed 30 mts & 18 mts roads as per sketch plan enclosed, as early as possible.

2. The Registrar informed the EC that as against the initial commitment of 500 acres of land by the then Government of A.P., only 200 acres of land (Survey No. 211 & 212) was allotted to the University at Gachibowli (Rajendra Nagar Mandal - Manikonda Village) by the Revenue Department, Government of Andhra Pradesh vide Memo No. 79815/Assn.V(2)/96-8, dated 18.3.1998. Later on, 53 acres of land in excess of 200 acres (Survey No. 211 & 212) earlier allotted by the Govt. of A.P to the University was taken back vide order dated 7.5.2003 by the Government of A.P. The University had challenged the said order through Civil Writ Petition No. 9617 of 2003 and a stay was granted to the University. But the Court had allowed the then Government of A.P. to recover the excess land of 53 acres from the University vide order dated 8th January 2004.

3. He further informed that the matter regarding any transfer of land belonging to Government of India including its statutory & Autonomous bodies are covered under Rule 310 (2) of the General Financial Rules (GFR), 2017 and, according to which, transfer can be done on the basis of mutually agreeable terms and conditions or in exchange for equal land value land or payment of value of land or cost of acquisition.

4. After discussing the matter at length, the EC felt that the proposed link road from the Old Bombay Highway to ORR along the periphery of ESCI and MANUU premises on the bank of *Khajaguda Talab* would create a second approach road for the University.

5. In view of the above, the EC **resolved** that the University may communicate its willingness to the Commissioner, GHMC for the transfer of affected portion of land on Khajaguda Talab (Cheruvu) side (Southern side of all along the compound wall of MANUU premises) for the proposed Link road between *Old Bombay Highway* to ORR via ESCI premises for development purpose to the Greater Hyderabad Municipal Corporation (GHMC) subject to the condition that alternate land of equal value adjacent to the Gachibowli campus shall be

provided by the Govt. of Telangana in conformity with the Rule 310 of GFR, 2017.

6. The EC also felt that there should be a revised Master Plan for the University Campus at Gachibowli for future development.

64.4(7) Extension of tenure of Dr. K. P. Singh. Finance Officer on re-employment basis

The EC approved the extension of tenure of Dr.K.P.Singh as Finance Officer on re-employed basis, for another period of one year w.e.f 1.12.2017, on the existing terms and conditions as applicable to re-employed pensioners.

64.4 (8) Recommendations of the selection committees

The Executive Council approved the recommendations of the Selection Committees for the appointment of the following candidates against the vacant posts notified in Employment Notification No.45/2017 dated 12.09.2017 and No.Nil dated 18.10.2017

Name of the Post	No. of Post(s) & Category	Candidate appointed	Date of Selection Committee
Professor-Commerce	UR-1	Dr.Shakeel Ahmad	12.11.2017
Professor-CPDUMT	UR-1	Dr.Shahid Rasool	12.11.2017
Director I/c, Cuttack Campus	UR-1 (Tenure)	Dr.B.K.Mohapatra	12.11.2017
Assistant Professor CPDUMT	OBC-1	Dr.Mohd.Akbar	12.11.2017

The Executive Council also ratified sanction of five advance increments to Dr.Shakeel Ahmad on the recommendations of the Selection Committee on his last pay drawn.

When the above item was taken up for discussions, Dr Shakeel Ahmad did not present.

64.5 Any other item with the permission of the Chair.

64.5(1) Creation of the post of Dean (Alumni) in the University

The Executive Council considered and approved the proposal for creation of Dean (Alumni) in MANUU on honorary basis.

64.5(2) Constitution of the First Court of the University

The EC noted that according the Section 42 (d) of the MANUU Act, 1996, the First Court shall consist of not more than thirty members who shall be

nominated by the Visitor and they shall hold office for a term of three years. However, the First Court of the University is yet to be constituted by the office of the Visitor.

The Registrar presented the details of the relevant statutory provisions of University Court as per MANUU Act vis-a-vis the Central University Act, 2009 and the same was noted by the EC.

Keeping in view of the statutory requirements under the MANUU Act and similar provisions in the Central Universities Act, 2009, the Executive Council unanimously **resolved** to approve the amendment to the existing Statute 11, regarding the constitution of University Court as under:-

Existing Statute 11

The Court-

Ten members of the Court shall form a quorum for a meeting of the Court

Amendment approved to the existing Statute 11:

Statue 11:

The Court-

(1) The Court shall consist of the following persons namely:-

Ex-officio members:-

- i.* The Chancellor *(ex officio Chairperson)*
- ii.* The Vice-Chancellor
- iii.* The Pro-Vice-Chancellor
- iv.* All Deans of Schools of Studies
- v.* The Registrar *(ex-officio Member Secretary)*
- vi.* Proctor
- vii.* Director, DDE

viii. Representatives of Heads of Departments:

Four persons from amongst the Heads of Departments who are not Deans of Schools of Studies, by rotation according to seniority.

xi. Professors/Associate Professors/Assistant Professors who are not Deans of Schools of Studies and Head of Departments and Principals of Constituent Institutions in the following manner:-

(a) *Two Professors*, by rotation according to seniority from amongst the University Departments/Directorate of Distance Education/ Centres/Constituent Colleges/Institutions ;

(b) *Two Associate Professors*, by rotation according to seniority from amongst the University Departments/ Directorate of Distance Education /Centres/Constituent Colleges/ Institutions;

(c) *Four Assistant Professors*, by rotation according to seniority from amongst the University Departments/Directorate of Distance Education/ Centres/Constituent Colleges/ Institutions; and

(d) *One Principal* of the Polytechnic, by rotation according to seniority.

x. Nominated members:

Four persons of distinction in academic or public life, not in the services of the University, and have contributed significantly for the promotion of Urdu language to be nominated by the Visitor.

(2) All the members of the Court, other than the *ex-officio* members, shall hold office for a period of *three years*.

(3) An annual meeting of the Court shall be held on a date to be fixed by the Executive Council unless some other date has been fixed by the Court in respect of any year.

(4) At an annual meeting of the Court, a report on the working of the University during the previous year, together with a statement of the receipts and expenditure, the balance-sheet as audited, and financial estimates for the next year shall be presented.

(5) A copy of the statement of receipts and expenditure, the balance-sheet and the financial estimates referred to in clause (2) shall be sent to every member of the Court at least seven days before the date of the annual meeting.

(6) The Chancellor shall preside over the meetings of the Court. In the absence of the Chancellor, the Vice-Chancellor shall preside over the meetings of the Court.

(7) Special meetings of the Court may be convened by the Executive Council or the Vice-Chancellor or if there is no Vice-Chancellor, the Pro-Vice-Chancellor or if there is no Pro-Vice-Chancellor, by the Registrar.

(8) *Ten* members of the Court shall form a quorum for a meeting of the Court.

.....

The EC further **resolved** to send the amended Statute to the office of the Visitor for his assent as required under Section 26(3) of the University Act through MHRD.

64.5(3) Cases of reinstatement of Mr. Satya Sai Kumar A (WP No. 37714 of 2013), Dr Kahkashan Tabassum (WP No. 36581/2013) and Mr. Abdul Saifullah (WP No. 38240 of 2013) former Assistant Professors, Department of CS & IT, MANUU as per the common order dated 22.09.2017 passed by the Hon'ble High Court of Telangana & A.P

-RECORDED SEPARATELY-

64.5(4) Report of the Review Committee constituted by the University to review the academic activities of the H.K. Sherwani Centre for Deccan Studies

-RECORDED SEPARATELY-

64.5(5) Nominations for the appointment of new Chancellor

The Executive Council noted that the tenure of present Chancellor, Mr. Zafar Sareshwala would be ending on 31.12.2017. The Vice-Chancellor requested the members to suggest suitable names for preparation of a panel of three names as required under Statue 1 of the Statutes of the University. After discussing a few names, the Executive Council unanimously **resolved** to approve the following three names to be sent to the office of the Visitor for approval through the Ministry of Human Resource Development, Government of India:-

- (i) **Shri Gulzar** (Sampooran Singh Kalra), Eminent Urdu Writer, Lyricist & Film Maker, Mumbai
- (ii) **Shri Moosa Raza**, IAS (Retd), former Secretary to the Government of India and presently, the Chairman, South Indian Educational Trust, Chennai
- (iii) **Prof. B. Sheik Ali**, former Vice-Chancellor, Mangalore University & University of Goa

The EC also authorized the Vice-Chancellor to send the above panel of three names to the Visitor.

64.5(6) Report of the Enquiry Committee constituted by the Vice-Chancellor to look into the installation and purchases of Wi-fi, Wi-Max, University website and Printing of SIM through Manipal Press etc.

-RECORDED SEPARATELY-

64.5(7) Ratification of the appointment of Inquiry Officer to enquire into the allegations of misconduct against Mr. Mohd. Shaheer Zaman, Assistant Professor-ECE (Under suspension), MANUU Polytechnic, Darbhanga (Bihar)

The EC noted that pursuant to the decision taken by the EC in its previous meeting held on 07.09.2017, Mr.Mohd.Shaheer Zaman, Assistant Professor-ECE, MANUU Polytechnic Darbhanga was placed under suspension, pending departmental enquiry under rule 14 of CCS (CCA) Rules. A charge memorandum was issued on 10.10.2017 and Mr. Zaman denied all the three charges levelled against him. As per the CCS (CCA) Rules, an Inquiry Officer is required to be appointed by the competent authority of the University.

The Executive Council noted and ratified the action taken by the Vice-Chancellor in appointing Mr.Justice Ashok Kumar Roopanwal, a retired Judge of Hon'ble High Court of Allahabad as Inquiry Officer to inquire into the article of charges framed against Mr.Mohd.Shaheer Zaman, Assistant Professor-ECE (under suspension), MANUU Polytechnic, Darbhanga.

64.5(8) To report the extension in joining time granted to Dr. S. Kazim Naqvi on appointment as Professor - DDE

Ref: Res. No. 63.3 (9) - 63rd Meeting of the EC, dated 7.9.2017

The EC noted and ratified the action taken by the Vice Chancellor in granting the extension of joining to Dr.S.Kazim Naqvi in the post of Professor-DDE till 30.11.2017.

The meeting ended with vote of thanks to the Chair.

S/d xxx
**Registrar &
Ex-Officio Secretary**